



TEMPORARY POSITION AVAILABLE

Stewardship Contractor

Posting Date: February 27, 2019

Project Timespan: May – September 2019

Compensation: \$18/hour DOE

The Southeast Michigan Land Conservancy (SMLC) seeks a motivated and experienced Stewardship Contractor to monitor, report on, and develop management plans for SMLC's 17 nature preserves. This position will require travel to nature preserves for field work as well as office-based work at the Conservancy Farm in Superior Township.

RESPONSIBILITIES:

1. Implement preserve monitoring protocol of SMLC's 17 nature preserves (NP) throughout the 7 county region of Southeast Michigan:
 - Identify and assign NP monitoring visits to volunteer monitors
 - Independently navigate and monitor un-assigned NPs
 - Collect information (photos, GPS points, and notes) during site visits
 - Collect and edit reports, photos, and location data from volunteer monitors
 - Using ArcGIS, create a monitoring map for each preserve
 - Complete monitoring reports for each preserve that clearly and concisely document observations made on site along with associated concerns and recommendations
 - Create a monitoring report summary for Executive Director
 - Update annual NP action plan in consultation with Stewardship staff
2. Write nature preserve Management Plans. May include and is not limited to the following:
 - All plans include elements required by the Land Trust Alliance
 - Several plans requiring detailed information on management goals, objectives, timelines, and monitoring
 - Additional field data collection such as natural features inventory on multiple preserves
 - Data cleaning, management and analysis

REQUIRED QUALIFICATIONS:

- ✓ Strong written, oral and interpersonal communication skills.
- ✓ Ability to work effectively without supervision and as part of a small team.
- ✓ Willingness to take direction, produce results, and incorporate feedback in a timely manner.
- ✓ Good organizational and record keeping skills.
- ✓ Desire to work independently in the field and ability to traverse varied terrain on foot, in inclement weather.
- ✓ Bachelor's degree in natural resource management, conservation planning or related field, plus a minimum of two years related professional work experience.

- ✓ Intermediate or better skills with ArcMap Desktop and field navigation/data collection programs such as Avenza Maps or ArcCollector.
- ✓ Proficiency using Microsoft Office suite
- ✓ Experience managing projects and excellent time management skills
- ✓ A valid driver's license and a licensed, insured vehicle.

PREFERRED QUALIFICATIONS:

- ✓ Knowledgeable and experienced in natural features inventory methods and habitat management including plant and wildlife identification, MNFI ecological communities, wetland delineation, ecological restoration, invasive species, and rare/threatened species.
- ✓ Familiarity with flora, fauna and ecosystems of the Great Lakes region
- ✓ Familiarity with Land Trust Alliance Standards & Practices
- ✓ Knowledge of invasive plants and control remedies
- ✓ Experience recruiting and managing volunteers
- ✓ Ability to work consistent, reliable hours from week to week
- ✓ Personal computer capable of running ArcGIS software

TO APPLY:

Send cover letter, resume, and three (3) references to Julie McLaughlin, Stewardship and Outreach Specialist, Southeast Michigan Land Conservancy, jmclaughlin@smlcland.org.

Southeast Michigan Land Conservancy
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To learn more, please visit www.smlcland.org